

APPLICATION FOR EMPLOYMENT

This application form is to be completed as accurately as possible and in your own handwriting. It requests personal information about you. We require this information to properly assess your suitability as an employee in our company. In completing this form you consent to such information being collected and held by us and used for the purpose of assessing your suitability for future employment. We will contact the referees you name for a confidential reference check.

APPLICANTS ACCEPT THAT NO GUARANTEE OF EMPLOYMENT IS GIVEN BY THE COMPLETION OF THIS FORM

Your resume is attached YES | NO

Personal Details

Surname: _____ Given Names _____

Date of Birth _____ Age _____

Address (Residential) _____

_____ Postcode: _____

Telephone (home): _____ (mobile): _____ (Work) _____

Email _____

Are you an Australian citizen? YES | NO If no, are you legally entitled to work in Australia? YES | NO

Position Sought

Position Applied For: _____

What are your salary expectations? _____

Are You Seeking:

Full-Time Employment

Part-Time Employment | Preferred number of days | hours per week _____

Casual Employment | Preferred number of days | hours per week _____

If you were successful with this application, when would you be available to commence work? _____

If applicable to the position, are you prepared to work weekends ? YES | NO

If applicable to the position, are you prepared to work on some evenings ? YES | NO

If requested and or required, would you be able to work outside of normal office hours? YES | NO

Do you have any physical disability, medical condition or any other condition that may affect your ability to perform the position you are applying for? YES | NO If yes, please provide details:

Are there any other factors that may affect your ability to perform the required duties? YES | NO
If yes, please provide details:

Do you possess any other relevant qualifications | abilities eg. Driver's Licences, Languages, First Aid Certificate, sales certificate or certificate of registration, real estate licence and associated licences, computer courses – software | hardware, certificates | attainments, stock or chemical accreditations etc
YES | NO Please provide copies if applicable

Would you be willing to attend courses outside of hours office and at your own cost to improve your skills?
YES | NO

Please describe what you do on a day to day basis in your present or last job, highlighting your major responsibilities

Please provide the name, and contact details for two (2) referees who you authorise us to contact to verify the information contained in this application form:

1.

2.

Would you please briefly explain the reasons why you left your last employment or why you wish to leave your current position.

What do you know about NICK KIRSHNER Property & Livestock, ie our office, our staff, our philosophy etc?

Please list a couple of points on why you would like to join NICK KIRSHNER Property & Livestock

Briefly explain how you would approach or deal with a difficult client |situation.
(you can provide your own scenario if you wish)

In the position that you are applying for, please outline how you would define “doing a good job” ?

What kind of job satisfaction are you looking for in this position that you are not getting in your current or were not getting in your previous employment?.

What type of people do you find it most difficult to work with ?

If you were requested to do a job you didn't agree with, how would you handle the situation?

NICK KIRSHNER Property & Livestock promotes a relaxed yet professional office working environment. The company is involved in rural, commercial & residential sales, property management, on-site clearing sales, in-room and on-site auction sales, rural activities including mustering and dealing with stock. NICK KIRSHNER Property & Livestock likes to promote a professional outlook to our clients. In your opinion what do you classify as professional yet relaxed office attire?

Are you currently employed YES | NO

If yes, which Industry award are you currently employed under? _____

Comments and questions

Declaration by Applicant

The answers to the above are, to the best of my knowledge, true and correct in every instance.

Should my application for employment be successful I will be bound by, and will at all times, observe and respect, such terms and conditions of my employment and such policies and rules as may from time to time be implemented, specified or otherwise stipulated by my employer.

I understand that should my application be successful and employment offered and it is found that any erroneous or false declaration were made this application that it may result in disciplinary action, including dismissal.

I understand that a probation period may apply to the position sought.

I understand that the information I have provided will help NICK KIRSHNER Property & Livestock better determine what position is best suited to my qualifications.

Signature of Applicant: _____

Date: _____ | _____ | _____